

Job Description

Role Title:	Teaching and Learning Fellow (Adult Nursing)
School / Dept:	The School of Health and Society
Reference:	MPF1555
Grade:	Grade 7
Full or Part time:	Full time
Hours:	36.25 per week
Reports to:	Director of Nursing and Midwifery

Overview

The School is seeking to appoint an outstanding and talented nurse to join a team of academics providing nursing education. You will play a key role in the continued development and delivery of pre-registration undergraduate and postgraduate programmes, building on our strengths and developing new ideas to meet the demands of a changing world. You will also have the opportunity to contribute across the spectrum of academic work in the School.

Applications are invited from individuals with general or specialist experience in Adult Nursing, and experience in adult social care.

We offer flexible working patterns in many different ways, including flexibility in terms of working hours enabling our colleagues to accommodate work life balance. Please talk to us about your requirements and we will do our best to accommodate your request. We can't promise to give you exactly what you want, but we do promise that we will consider your request and we will not judge you for asking.

Principal Responsibilities

Teaching and learning

- Design teaching material and deliver either across a range of modules or within a subject area
- Supervise student projects, including, where appropriate, Post Graduate Taught, field trips and placements
- Identify areas where current provision is in need of revision or enhancement
- Contribute to the planning, design and development of course and curriculum objectives and material, in collaboration with Student Information Directorate to ensure accuracy of central databases
- Set, mark and assess work and examinations and provide feedback to students
- Act as personal tutor to a group of students.

Scholarship

- Undertake individual or collaborative projects of relevance to the School/University
- Extend, transform and apply knowledge acquired from scholarship to learning and teaching
- Identify external sources of funding and develop or contribute to funding bids – knowledge transfer and engagement grant applications
- Promote graduate studies by contributing to the supervision of postgraduate research students
- Write or contribute to publications in peer reviewed academic journals or disseminate research findings using other appropriate media
- Make presentations at conferences or exhibit work in other appropriate events, participating in dissemination and engagement activities to contribute to knowledge base of area of expertise, maximise policy, media industrial or community impact of scholarship.

Leadership, Management and Engagement

- Take a lead in own area of expertise
- Engage with and participate in the University's PDR process as reviewer and/or reviewee, as appropriate
- Lead and co-ordinate the work of other staff to ensure that programmes and modules are delivered to the standards required
- Co-ordinate colleagues to ensure student needs and expectations are met; act as leader of module or programme, or of significant sections of a programme
- Plan, co-ordinate and implement engagement projects; organise external activities such as student projects, field trips and placements; manage or monitor engagement budgets and ensure effective use of resource; organise administrative duties
- Support colleagues with less experience and advise on personal development; train/advise on own area of expertise where appropriate
- Collaborate with external organisations such as industry, public sector, charity and local community groups

- Promote and enhance external relationships through collaboration with public and professional organisations, statutory, independent and third sector health and social care providers.

Other Responsibilities

- Perform any other duties appropriate to the grade as may be required by the Dean/ Associate Deans or Director
- Comply with the personal health and safety responsibilities specified in the University Health and Safety policy
- Engage with the University's commitment to put our students first and deliver services which are customer orientated, represent value for money and contribute to the financial and environmental sustainability of the University when undertaking all duties and aspects of the role
- Promote equality and diversity for students and staff and sustain an inclusive and supportive study and work environment in accordance with University policy
- This role detail is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your Contract of Employment.
- Indicative level of membership for Higher Education Academy: Fellow

Person specification follows on next page

Person Specification

The successful candidate should demonstrate the following, which are 'Essential' (E) or 'Desirable' (D), and will be assessed by Application Form (A), Interview (I), Presentation (P), or Test (T), as indicated.

Qualifications

1. Current NMC registration as an Adult Nurse. **(E), (A)**
2. Education to Post Graduate level (including PG Cert/PG Dip/Masters/PhD). **(D), (A)**
3. Hold a Postgraduate Certificate of Academic Practice or equivalent higher education teaching qualification (or commitment to enrol on the University programme during the probationary year and complete within three years) or Fellowship of HEA (or international equivalent). **(E), (A)**

Background and Experience

4. Experience working in a healthcare setting- usually a minimum of three years experience. **(E), (A), (I)**
5. Experience of student education / supervision in nursing through practice and/or education. **(E), (A), (I)**
6. Teaching experience in higher education and /or other formal settings. **(D), (A), (I)**

Knowledge

7. Current nursing and public health issues, policies and practice. **(E), (A), (I), (P)**
8. The role of the nurse educator in facilitating evidence based teaching, learning, research and practice. **(E), (A), (I), (P)**
9. Maintaining relevant, current knowledge in both clinical and academic areas. **(E), (A), (I)**
10. The importance of establishing and maintaining recognition in research and scholarship in their field by publication and dissemination of knowledge. **(D), (A), (I), (P)**

Skills and Competencies

11. The ability to develop excellent teaching skills, including an ability to teach clinical skills. **(E), (A), (I), (P)**
12. The ability to use a range of teaching and learning technologies. **(E), (A), (I)**
13. The ability to engage with external industry partners to co-produce new initiatives. **(E), (A), (I)**
14. The ability to work both independently and as part of a team. **(E), (A), (I)**
15. Good organisational skills in relation to self and workload management. **(E), (A), (I), (P)**
16. Excellent written and verbal communication skills and abilities. **(E), (A), (I), (P)**
17. A commitment to their professional development. **(E), (A), (I)**