

Job Description

Role Title:	Teaching & Learning Fellow (Occupational Therapy)
Faculty:	Health, Community & Life Sciences
Reference:	MPF2153
Grade:	7
Full or Part time:	1x Full time (FTC – 12 mths) – ID 1044 1x Part time (0.8fte – 4 days a week) - ID 1062
Hours:	1.0fte / 36.25 – ID 1044 0.8fte / 29 – ID 1062
Reports to:	Head of Occupational Therapy

Overview

The Faculty of Health, Community and Life Sciences at the University of Salford is the largest provider of professional training for the Allied Health Professions in the UK. The post-holder will be based in the Directorate of Allied and Public Health and will contribute to the academic activity of the Faculty and the Directorate by undertaking (or demonstrating the potential to undertake) pre-registration teaching, research and enterprise activities.

A range of pre-registration occupational therapy programmes are offered at the University of Salford, including a full-time BSc (Hons), a pre-registration MSc, an extended (part-time) route and Degree Apprenticeship. Along with our pre-registration education portfolio, we collaborate with practice partners to offer a wide range of continuing professional development opportunities, post registration education and programmes for advanced and enhanced clinical practitioners. Our occupational therapy programmes are underpinned by four core values, these being that we are occupation-centred, evidence-informed, theory driven and inclusive. Occupational therapy education at the University of Salford is based on principles of Universal Design for Learning and uses a variety of approaches to teaching and learning.

The post-holder's principal role will be to deliver aspects of the Occupational Therapy programmes alongside contributing to enhanced clinical practice and other post-registration education.

It is a University requirement that all new academic staff undertake the PgCAP Teaching & Learning (HE) qualification.

The post-holder will be mentored by a team of experienced staff and be expected to undertake educational activities which will enhance our profile.

Role Purpose

To contribute to, develop and engage with a variety of teaching and learning techniques, to be able to develop yourself to teach the next generation of healthcare professionals and to contribute to the development of the faculty. To contribute to the planning, design and development of modules and programmes. To engage in scholarly activity and develop your skills in teaching and learning.

Principal Duties & Responsibilities

Teaching and Learning

- Design teaching material and deliver, in a variety of settings from small group tutorials to large lectures, either across a range of modules or within a subject area.
- Co-supervise student projects, including, where appropriate, PGT, field trips and placement.
- After a period of development, take on module leadership and/or an educational project role.
- Contribute to the planning, design and development of course and curriculum objectives and material.
- Set, mark and assess coursework and examinations and provide feedback to students as part of modular teams.
- Act as a personal tutor to a group of students.
- After a period of development, register for, and complete, the Postgraduate Certificate in Academic Practice (PgCAP).

Research

- Continually update knowledge and understanding in field or specialism.
- Translate knowledge of advances in the subject area into the programme curriculum.
- Develop relevant research and scholarship activity and appropriate means of dissemination.

Leadership, Management and Engagement

- Contribute to the effectiveness of teams by developing productive working relationships with other team members.
- Contribute to the work of other staff to ensure module, programme, enterprise or research project is delivered to the standards required.
- In time, co-ordinate colleagues to ensure student needs and expectations are met; act as leader of module or programme, or of significant sections of a programme.
- Engage with and participate in the University's PDR process.

- Build internal contacts and seek external contacts to assist in the delivery of teaching activity and growth of engagement activity.
- Participate in external networks to share information and ideas and/or help identify potential sources of funding.

University of Salford Generic Responsibilities

- Perform any other duties appropriate to the grade as may be required by the Dean of Faculty/Associate Dean of Faculty or the Director.
- Comply with the personal health and safety responsibilities specified in the University Health and Safety policy.
- Engage with the University's commitment to put our students first and deliver services which are customer orientated, represent value for money and contribute to the financial and environmental sustainability of the University when undertaking all duties and aspects of the role.
- Promote equality and diversity for students and staff and sustain an inclusive and supportive study and work environment in accordance with University policy.
- This role detail is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your Contract of Employment.

Indicative level of membership for Higher Education Academy: Associate Fellow

Generic Duties

- Perform any other duties appropriate to the grade as may be required by the Head of Faculty/Head of Division etc.
- Comply with the personal health and safety responsibilities specified in the University Health and Safety policy.
- To engage with the University's commitment to put our students first and deliver services which are customer orientated, represent value for money and contribute to the financial and environmental sustainability of the University when undertaking all duties and aspects of the role.
- Advance equality, support our work towards eliminating unlawful discrimination, foster an inclusive study and work environment for students, staff and visitors in accordance with our public sector equality duties and university policy.

This role detail is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your Contract of Employment.

Person specification follows on next page

Person Specification

The successful candidate should demonstrate the following, which are 'Essential' (E) or 'Desirable' (D)

Consideration should be given to the following four themes which will be tested at each stage of the recruitment process

- Teaching and learning
- Research and innovation
- Leadership, management enterprise and engagement
- Internationalisation

Qualifications

1. HCPC registration as an Occupational Therapist (E)
2. A pre-registration degree in Occupational Therapy (E)
3. Postgraduate qualification (D)
4. Postgraduate Certificate of Academic Practice or equivalent higher education teaching qualification (D)

Background and Experience

5. Experience as a qualified Occupational Therapist working in a practice setting (E)
6. Experience of delivering a broad range of occupational therapy interventions (E)
7. Lecturing and/or clinical education, supervision and/or mentoring experience (E)
8. Experience of delivering change (E)
9. Current experience of national policy and strategy defining health and social care delivery (E)
10. Demonstrable evidence of a commitment to implementing evidence-based practice (E)

Knowledge

11. Theoretical and applied knowledge of Occupational Therapy (E)
12. Advanced Occupational Therapy practice (E)
13. Current issues affecting Occupational Therapy practice (E)
14. Pedagogical approaches to learning within a higher education institute (D)

Skills and Competencies

15. Excellent verbal and written communication skills (E)
16. Sound interpersonal skills (E)
17. Effective leadership and team working skills (E)
18. Ability to manage own time within a complex and varied workload (E)

- 19 Ability to be proactive, self-motivated and take initiative Skills and competencies needed (E)
- 20 Ability to adopt a flexible approach to role and responsibilities (E)
- 21 Computer/IT skills (E)