University of Salford MANCHESTER

Job Description

Role Title:	Clinical Skills Tutor – Prosthetics & Orthotics
Faculty:	Health, Community & Life Sciences
Directorate:	Allied & Public Health
Reference:	MPF167
Grade:	7
Full or Part time:	Full time
Hours:	1.0 FTE
Reports to:	Head of Prosthetics & Orthotics
Responsible for:	No direct reports

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Overview

We are seeking to welcome a dynamic and forward-thinking Orthotist to take up the role of Clinical Skills Teacher to join the Directorate of Allied and Public Health. This person will contribute to the effective delivery of on-campus clinical skills training within the prosthetic and orthotic course and allied health programmes.

The school has a dynamic team of interdisciplinary academic staff offering high-quality educational programmes. The BSc (Hons) Prosthetic and Orthotic degree is a dual qualification award which delivers training for up to 45 students annually, working in partnership with NHS Trusts and private companies which offer placement opportunities nationally.

The post-holder will work primarily with the BSc (Hons) Prosthetic and Orthotic programme, providing practical clinical skills training, supervision and assessment of our students in classroom, simulation settings and in our specialist workshop facilities. They will assist in quality assurance of the programme and may be required to support students within practice-based learning settings. They will also be required to provide academic and pastoral support to our students.

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Role Purpose

To develop and deliver high-quality teaching material across a range of modules or short programmes. To contribute to the planning, design and development of programmes. To engage in scholarly activity and undertake high-quality research.

Principal Duties & Responsibilities

Teaching and Learning

- Contribute to the design of teaching material and deliver either across a range of modules or within a subject area
- Supervise student projects, including, where appropriate, PGT, field trips and placements
- Identify areas where current provision is in need of revision or enhancement
- Contribute to the planning, design and development of course and curriculum objectives and material, in collaboration with Professional Services to ensure accuracy of central databases
- Set, mark and assess work and examinations and provide feedback to students
- Act as personal tutor to a group of students

Research

- Undertake individual or collaborative research projects of relevance to the School/University
- Extend, transform and apply knowledge acquired from scholarship to learning, research and appropriate external activities
- Contribute to funding bids – research, knowledge transfer and engagement grant applications
- Promote graduate studies by contributing to the supervision of postgraduate research students
- Write or contribute to publications in peer reviewed academic journals or disseminate research findings using other appropriate media
- Make presentations at conferences or exhibit work in other appropriate events, participating in dissemination and engagement activities to contribute to knowledge base of area of expertise, maximise policy, media industrial or community impact of research

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Leadership, Management and Engagement

- Take a lead in own area of expertise
- To engage with and participate in the University's PDR process
- Contribute to the work of other staff to ensure module, programme, enterprise or research project is delivered to the standards required
- Co-ordinate with colleagues to ensure student needs and expectations are met; act as leader of a module
- Plan, co-ordinate and implement research programmes or engagement projects; organisation of external activities such as student projects, field trips and industrial placements; manage or monitor research or engagement budgets and ensure effective use of resource; organise administrative duties
- Train/advise on own area of expertise where appropriate; coach and support colleagues in developing research
- Collaborate with external organisations such as industry, public sector, charity and local community groups

Generic Duties

- Perform any other duties appropriate to the grade as may be required by the Head of School/Head of Division etc.
- Comply with the personal health and safety responsibilities specified in the University Health and Safety policy.
- To engage with the University's commitment to put our students first and deliver services which are customer orientated, represent value for money and contribute to the financial and environmental sustainability of the University when undertaking all duties and aspects of the role.
- Advance equality, support our work towards eliminating unlawful discrimination, foster an inclusive study and work environment for students, staff and visitors in accordance with our public sector equality duties and university policy.

This role detail is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your Contract of Employment.

Person specification follows on next page

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Person Specification

The successful candidate should demonstrate the following, which are ‘Essential’ (E) or ‘Desirable’ (D)

Qualifications

1. A first degree or equivalent professional qualification in Prosthetics and Orthotics (E)
2. HCPC registration as a Prosthetist /Orthotist (E)
3. Hold a relevant Masters level qualification e.g. PgCert, PgDip, MSc, MA (D)
4. Hold or commit to enrol on the University Postgraduate Certificate of Academic Practice or equivalent higher education teaching qualification (D)

Background and Experience

5. Post qualification professional experience of orthotics working in a clinical setting (E)
6. Experience of supervising, mentoring or assessing student Prosthetists and/or Orthotists in clinical practice (D)
7. Teaching and learning experience, working with students and or junior members of staff in either a HEI or clinical setting (E)

Knowledge

8. Current prosthetic and orthotic professional issues, policies and practice (E)
9. An understanding of the application and importance of evidence-based practice in prosthetics and orthotics (E)
10. Maintaining relevant, current knowledge in both clinical and academic areas (E)

Skills and Competencies

11. Excellent communication, motivation, and coaching skills (E)
12. Interpersonal team working skills (E)
13. The ability to work both independently and as part of a team (E)
14. Good organisational skills in relation to self and workload management (E)
15. Ability to adopt a flexible approach to the role and responsibilities (E)
16. Ability to be proactive, self-motivated and take initiative (E)